STUDENT CHECK-OFF LIST / COURSE PERFORMANCE SCHEDULE

Course: _____

Semester/Year: _____

Teacher: _____

Student: _____

#	ASSIGNMENT/ESSAY/TEST DESCRIPTION	SCORE ON A 100-POINT SCALE*
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		
23		
24		
25		
	Total of All Scores	
	Average Score (=Total of All Scores/# Taken)	

* This is generally calculated by dividing the number of questions answered right on a test or assignment by the total number of questions on the test or assignment, and multiplying that number by 100.

DETERMINATION OF COURSE SCORE

TYPE	AVERAGE SCORE	WEIGHT (%)	WEIGHTED-AVERAGE SCORE*
Assignments			
Tests			
Essays			
Final Exam			
Totals	N/A	100%	

* Multiply the Average Score by the Weight (%).

Overall Grade in Course (Total Weighted-Average Score): _____

Overall Grade in Course (Letter Grade Equivalent of the Average Test Score): _____

Note: Grading in this course should be done on a 100-point scale, with letter grades assigned as follows:

Letter Grade	Score on 100-Point Scale
A+	97 - 100
A	94 - 96
A-	90 – 93
B+	87 - 89
B	84 - 86
B-	80 - 83
C+	77 - 79
C	74 - 76
C-	70 - 73
D	60 - 69
F	0 - 59